



College Guideline

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Scholarships and Bursaries Policy and Guideline

Policy

The policy aims to outline the process Mount St Bernard College uses for providing scholarship and bursaries (fee assistance) to:

- maintain and improve our high standards of achievement by recruiting and retaining outstanding students
- provide opportunities for appropriately qualified students who would otherwise not be able to attend or remain at the school for financial or family reasons
- meet special needs of the school e.g. to fill gaps in a particular interest area of the school.

Availability of Scholarships and Bursaries

Scholarship application and selection occurs each year (usually Term 3). Applications are made via the link on the school website or via the school office.

- Scholarships may be offered to families for partial remission of tuition fees for their child.
- Current students are eligible to apply for scholarships.
- The decision to award a scholarship is entirely at the Principal's discretion.
- Names of scholarship holders will be published in school newsletters and on the website.
- Academic scholarships are generally offered on the basis of an application form, previous school reports and other references.
- Mercy scholarships are generally offered on the basis of an application, references, supporting documents and interview and reference from clergy if applicable.
- All bursaries are reviewed annually.
- Scholarships are offered to external students in the last year of primary school and in their current Year 9 year.
- All bursaries are reviewed annually.
- The award or continuation of a scholarship/bursary is subject to satisfactory performance, effort, attendance and behaviour.

Year Level Entry

Scholarships will generally be offered at entry to Junior School (Year 7 or 8), Middle School (Year 9 and 10) and to Senior School (Year 11 and 12).

Value of Scholarships

All scholarships offer 50% remission of tuition fees only (school levies are not covered).

Duration of Scholarship

The tenure of a scholarship will be to the end of the scholarship holder's secondary education, subject to annual review.

- A scholarship offer may not be deferred. If a student is not in a position to take up a scholarship in the year offered, they will be invited to re-apply at a later date.
- After commencement of a scholarship, it may be suspended for up to two years for reasons of temporary relocation due to parental work commitments or other circumstances.
- All scholarships are reviewed annually.
- The continuation of a scholarship depends on exemplary performance, effort, attendance and behaviour and can continue until the end of the student's tenure at MSBC.

See also (Related Policies and Guidelines)

Student Code of Conduct